

Code of Conduct

American Women's Club in Liechtenstein & The Rhine Valley

"Keep us, oh God, from pettiness; let us be large in thought, in word, in deed.

Let us be done with fault-finding and leave off self-seeking.

May we put away all pretense and meet each other face to face,

without self-pity and without prejudice.

May we never be hasty in judgement and always generous.

Let us take time for all things; and to grow calm, serene, gentle.

Teach us to put into action our better impulses, straightforward and unafraid.

Grant that we may realize it is the little things that create differences,

that in the big things of life we are at one.

And may we strive to touch and to know the great, common human heart of us all.

*And, oh Lord God, **let us not forget to be kind!**"*

By Mary Stewart (1904)

Communication & Interaction

THINK guides our communication and interaction with each other. Before we speak or act we ask ourselves is this **True, helpful, inspirational, necessary & kind?** Therefore, gossip or disparaging words of any kind will not be tolerated.

Hospitable – we promote friendship, harmony and good will among our members and within our communities. We welcome guests openly and warmly.

Teamwork – we respect and value the contributions of other volunteers.

The Big Picture Our goal is what is best for the club as a whole, not for the individual. We are transparent in conducting all business which is decided democratically, by the majority of the members.

Constructive Feedback is critical to growth and improvement. Disagreement is healthy and normal. Constructive feedback allows for the negative and positive aspects of facts, objectives and ideas, to be discussed in a respectful manner. **THINK** first, speak next.

Confidentiality – We respect the personal affairs of others and understand the information should not be shared without permission.

Privacy The names, addresses, emails and telephone numbers in the members' directory are to be used for the sole purpose of the American Women's Club FL business. See AGEb.

As a member of the AWC-FL club I understand that I am responsible for my conduct and decisions while participating in the club activities. I agree to cooperate and adhere to the AWC-FL Bylaws and the Code of Conduct. I am aware that breaking the code of conduct could lead to expulsion from the club.